

NEW LLC FORMATION

I. Desired Name of LLC: _____

II. State of organization (check one): ___ Texas ___ Delaware ___ Other: _____

III. Members of the LLC:

Member Info	US Person?	Capital Contribution	% Interest
1. Name: _____ Address: _____ _____ Telephone #: _____ Email: _____	Yes / No	\$ _____	% _____
2. Name: _____ Address: _____ _____ Telephone #: _____ Email: _____	Yes / No	\$ _____	% _____
3. Name: _____ Address: _____ _____ Telephone #: _____ Email: _____	Yes / No	\$ _____	% _____
4. Name: _____ Address: _____ _____ Telephone #: _____ Email: _____	Yes / No	\$ _____	% _____

IV. Will all Members be Managers (i.e., Directors)? Yes / No

- If No, Names and Addresses of Managers:

Name: _____

Name: _____

Address: _____

Address: _____

V. Who will be the Officers of the LLC; Circle Title?

CEO/President: _____

Chief Administrative Officer/Secretary: _____

CFO/Treasurer: _____

COO/Vice President: _____

VI. Who will serve as Registered Agent and Registered Office Address?

Name: _____

Address [Cannot Be a PO Box]: _____

Nance & Simpson, L.L.P.

VII. What is the principal business address of the LLC (if different from Registered Office Address)? _____

VIII. Brief description of the principal activity of the business: _____

IX. Number of employees expected in the first 12 months of business? _____

- Date Wages will first be paid _____.

X. Name of Party Who Will Sign *IRS Form SS-4 -- Tax ID Application as Responsible Party*.

Name: _____ Phone #: _____

Social Security Number of Responsible Party: _____

[SSN must be provided to IRS for obtaining the LLC's EIN number].

XI. What is desired Federal Tax Classification for the LLC (Check One)?

____ Disregarded Entity (Taxed to Single or Married Owners; No Entity Tax Return)

____ Partnership (Two or More Unmarried Owners; or Spouses wanting Partnership status)

____ S Corporation (Requires Form 2553)

XII. In addition to the complementary scanned document set containing the formation documents of the new LLC, would you like a physical company record binder for an additional \$100 (which covers cost of the binder and mailing expense)? ____ Yes ____ No

XIII. For purposes of compliance with the Corporate Transparency Act¹, please provide the following information for the entity's "Company Applicant" (the person filing, or directing the filing of, the document forming/registering the entity with the Secretary of State) and each of the entity's "Beneficial Owners" (owners of 25%+ equity interest and/or officers/key employees who will have substantial control over the management/activities of the entity):

*For each Beneficial Owner without a FinCEN Number, provide a copy of either a Driver's License or Passport.

Beneficial Owner / Company Applicant
Name: _____
Birthdate: _____
Residential Address: _____

FinCEN Number (if any): _____

Beneficial Owner / Company Applicant
Name: _____
Birthdate: _____
Residential Address: _____

FinCEN Number (if any): _____

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Name: _____
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FinCEN Number (if any): _____

Beneficial Owner / Company Applicant
Name: _____
Birthdate: _____
Residential Address: _____

FinCEN Number (if any): _____

XIV. If you believe the Company is subject to one of the CTA Exemptions identified in the schedule attached hereto, identify which exemption: _____

¹ For additional information regarding the Corporate Transparency Act, you may visit <https://www.fincen.gov/boi> or contact the attorneys of Nance & Simpson, LLP.

SCHEDULE OF CTA EXEMPTIONS

#	Exemption Title	Description
1	Securities reporting issuer	Any issuer of securities that is: (A) an issuer of a class of securities registered under §12 of the Securities Exchange Act of 1934, or (B) required to file supplementary and periodic information under §15(d) of the Securities Exchange Act of 1934.
2	Governmental authority	Any entity that: (A) is established under the laws of the United States, an Indian tribe, a State, or a political subdivision of a State, or under an interstate compact between two or more States, and (B) exercises governmental authority on behalf of the United States or any such Indian tribe, State, or political subdivision.
3	Bank	Any bank, as defined in: (A) §3 of the Federal Deposit Insurance Act, (B) §2(a) of the Investment Company Act of 1940, or (C) §202(a) of the Investment Advisers Act of 1940.
4	Credit union	Any Federal credit union or State credit union, as those terms are defined in §101 of the Federal Credit Union Act.
5	Depository institution holding company	Any bank holding company as defined in §2 of the Bank Holding Company Act of 1956, or any savings and loan holding company as defined in §10(a) of the Home Owners' Loan Act.
6	Money services business	Any money transmitting business registered with FinCEN under 31 U.S.C. 5330, and any money services business registered with FinCEN under 31 CFR 1022.380.
7	Broker or dealer in securities	Any broker or dealer, as those terms are defined in §3 of the Securities Exchange Act of 1934, that is registered under §15 of that Act.
8	Securities exchange or clearing agency	Any exchange or clearing agency, as those terms are defined in §3 of the Securities Exchange Act of 1934, that is registered under Secs. 6 or 17A of that Act.
9	Other Exchange Act registered entity	Any entity other than that described in exemption 1 (Securities reporting issuer), exemption 7 (Broker or dealer in securities), or exemption 8 (Securities exchange or clearing agency) that is registered with the SEC under the Securities Exchange Act of 1934.
10	Investment company or investment adviser	Any entity that is: (A) an investment company as defined in §3 of the Investment Company Act of 1940, or is an investment adviser as defined in §202 of the Investment Advisers Act of 1940, and (B) registered with the SEC under the Investment Company Act of 1940 or the Investment Advisers Act of 1940.
11	Venture capital fund adviser	Any investment adviser that: (A) is described in §203(l) of the Investment Advisers Act of 1940, and (B) has filed Item 10, Schedule A, and Schedule B of Part 1A of Form ADV, or any successor thereto, with the SEC.
12	Insurance company	Any insurance company as defined in §2 of the Investment Company Act of 1940.
13	State-licensed insurance producer	Any entity that: (A) is an insurance producer that is authorized by a State and subject to supervision by the insurance commissioner or a similar official or agency of a State, and (B) has an operating presence at a physical office within the United States.
14	Commodity Exchange Act registered entity	Any entity that: (A) is a registered entity as defined in §1a of the Commodity Exchange Act, or (B) is: (1) a futures commission merchant, introducing broker, swap dealer, major swap participant, commodity pool operator, or commodity trading advisor, each as defined in §1a of the Commodity Exchange Act, or a retail foreign exchange dealer as described in §2(c)(2)(B) of the Commodity Exchange Act and (2) registered with the Commodity Futures Trading Commission under the Commodity Exchange Act.
15	Accounting firm	Any public accounting firm registered in accordance with §102 of the Sarbanes-Oxley Act of 2002.
16	Public utility	Any entity that is a regulated public utility as defined in 26 USC 7701(a)(33)(A) that provides telecommunications services, electrical power, natural gas, or water and sewer services within the United States.
17	Financial market utility	Any financial market utility designated by the Financial Stability Oversight Council under §804 of the Payment, Clearing, and Settlement Supervision Act of 2010.

18	Pooled investment vehicle	Any pooled investment vehicle that is operated or advised by a person described in exemptions 3 (bank), 4 (credit union), 7 (broker or dealer in securities), 10 (investment company or investment adviser), or 11 (venture capital fund adviser).
19	Tax-exempt entity	Any entity that is: (A) an organization that is described in §501(c) of the Internal Revenue Code of 1986 (determined without regard to §508(a) of the Code) and exempt from tax under §501(a) of the Code, except that in the case of any such organization that ceases to be described in §501(c) and exempt from tax under §501(a), such organization shall be considered to continue to be described as a tax-exempt entity for the 180-day period beginning on the date of the loss of such tax-exempt status, (B) a political organization, as defined in §527(e)(1) of the Code, that is exempt from tax under §527(a) of the Code, or (C) a trust described in paragraph (1) or (2) of §4947(a) of the Code.
20	Entity assisting a tax-exempt entity	Any entity that: (A) operates exclusively to provide financial assistance to, or hold governance rights over, any entity described in exemption 19 above (tax-exempt entity), (B) is a United States person, (C) is beneficially owned or controlled exclusively by one or more United States persons that are United States citizens or lawfully admitted for permanent residence, and (D) derives at least a majority of its funding or revenue from one or more United States persons that are United States citizens or lawfully admitted for permanent residence.
21	Large operating company	Any entity that: (A) employs more than 20 full time employees in the United States, with “full time employee in the United States” having the meaning provided in 26 CFR 54.4980H-1(a) and 54.4980H-3, except that the term “United States” as used in those sections of the CFR have the meaning provided in 31 CFR 1010.100(hhh), (B) has an operating presence at a physical office within the United States, and (C) filed a Federal income tax or information return in the United States for the previous year demonstrating more than \$5,000,000 in gross receipts or sales, as reported as gross receipts or sales (net of returns and allowances) on the entity's IRS Form 1120, consolidated IRS Form 1120, IRS Form 1120-S, IRS Form 1065, or other applicable IRS form, excluding gross receipts or sales from sources outside the United States, as determined under Federal income tax principles. For an entity that is part of an affiliated group of corporations within the meaning of 26 USC 1504 that filed a consolidated return, the applicable amount shall be the amount reported on the consolidated return for such group.
22	Subsidiary of certain exempt entities	Any entity whose ownership interests are controlled or wholly owned, directly or indirectly, by one or more entities described in exemptions 1, 2, 3, 4, 5, 7, 8, 9, 10, 11, 12, 13, 14, 15, 16, 17, 19, or 21 set forth above.
23	Inactive entity	Any entity that: (A) was in existence on or before January 1, 2020, (B) is not engaged in active business, (C) is not owned by a foreign person, whether directly or indirectly, wholly or partially, (D) has not experienced any change in ownership in the preceding twelve-month period, (E) has not sent or received any funds in an amount greater than \$1,000, either directly or through any financial account in which the entity or any affiliate of the entity had an interest, in the preceding 12 month period, and (F) does not otherwise hold any kind or type of assets, whether in the United States or abroad, including any ownership interest in any corporation, limited liability company, or other similar entity.